

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the annual report column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Shelton and Hardwick Parish Council

County area (local councils and parish meetings only): Norfolk

### Financial year ending 31 March 2019

Prepared by (Name and Role): J Murgatroyd - RFO

Date: 23/04/2019 15/04/2019

	£	£
<b>Balance per bank statements as at 31/3/19:</b>		
account 1	390.0	
[add more accounts if necessary]		
	390.0	390.0
		-
<b>Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)</b>		
item 1	(15.00)	
item 2	(40.00)	
	(55.00)	
	335.0	335.0
<b>Net balances as at 31/3/19 (Box 8)</b>		