

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pre and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as nega

Name of smaller authority: Shelton and Hardwick Parish Council

County area (local councils and parish meetings only): Norfolk

Financial year ending 31 March 20xx 2020

Prepared by (Name and Role): J.Murgatroyd - RFO

Date 21/06/2020 21/06/2020

	£	£
Balance per bank statements as at 31/3/xx:		
account 1	2,772.0	
		2,772.0
		-
Less: any unpresented cheques as at 31/03/2020		
item 1	(15.00)	
		(15.00)
		-
Net balances as at 31/3/20 (Box 8)		2,757.0