

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** be included in the AGAR – and will also agree to Box 7 where the accounts are reconciled on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Shelton and Hardwick Parish Council

County area (local councils and parish meetings only): Norfolk

Financial year ending 31 March 20xx **2021**

Prepared by (Name and Role): J.Murgatroyd - RFO

Date 10/05/2021

	£	£
Balance per bank statements as at 31 31/03/21		
account 1	840.3	
		840.3
		-
item 1		
		-
Net Balance as at 31.03.2021		840.3